

Regional Cadet Support Unit (Pacific)
PO Box 17000 Stn Forces
Victoria BC V9A 7N2

3937-1085-3-5 (OIC- CTC Coord (Vernon))

4 October 19

Distribution List

JOINING INSTRUCTIONS –
PHASE 5/MASTER CADET/PROFICIENCY LEVEL 5
WORKSHOPS VERNON, BC. 11-13 October 2019

References: A. A-CR-CCP-605/PG-001 Phase Five Qualification Standard and Plan
B. A-CR-CCP-705/PG-001 Master Cadet Qualification Standard and Plan
C. A-CF-CCP-805/PG-001 Proficiency Level Five Qualification Standard and Plan
D. A-CF-CCP-900/PF-001 Phase Five/Master Cadet/Proficiency Level 5 Workshop Facilitation Guides

SITUATION

1. IAW references, RCSUs are required to provide Professional Development Workshops for all cadets enrolled in Phase 5, Master Cadet, or Proficiency Level 5. The Year 5 Program can be conducted over one or more years and are designed to extend the cadet's knowledge through the end of their involvement in the program. In order to complete PO 513, Year 5 cadets must complete four (4) workshop sessions.

MISSION

2. To fulfill this requirement the RCSU (Pac) will host the first of two (2) Okanagan workshops for all three elements at Vernon Cadet Training Centre, Vernon BC on 11-13 October 2019.

EXECUTION

3. Location. The workshops will be held at Vernon Cadet Training Centre located at 2950 15 Avenue, Vernon BC.

4. Accommodations. Cadets and staff shall use the training location as the overnight accommodations. OPI to ensure that cadets and staff come prepared with appropriate overnight sleeping accoutrements (i.e. sleeping bags, pillow, etc.).

5. Coordinating Instructions

a. Dress.

- (1) staff will be in DEU No 3B/C as dress of the day; and
- (2) C2 for Army / Air cadets and C3A for Sea cadets (parka may worn if desired).

b. Transportation. Various transportation plans have been approved as follows:

- (1) Local Cadets. Local cadets have the option to travel to the training location and return to their residences each day; transportation is not provided;

- (2) Outlying Area Cadets. Cadets from outlying areas will travel to the training location on Friday, 11 October 19 and return to their residences on Sunday, 13 October 19. Approved method of travel (MOT) is as follows:

Corps/Sqn, Location	MOT
2887 RCACC 100 Mile	Charter Bus
204 RCACS Kamloops	Charter Bus
137 RCSCC Kamloops	Charter Bus
2305 RCACC Kamloops	Charter Bus
222 RCACS Salmon Arm	Charter Bus
1787 RCACC Salmon Arm	Charter Bus
2458 RCACC Revelstoke	DND
3080 RCACC Burns Lake	CAL
396 RCACS Prince George	CAL
158 RCACC Prince George	CAL
2276 RCACC Ft St John	CAL
232 RCACS Oliver	Charter Bus
902 RCACS Summerland	Charter Bus
243 RCACS Kelowna	Charter Bus
93 RCSCC Kelowna	Charter Bus
909RCACS West Kelowna	Charter Bus
223 RCACS Vernon	PDO, PPU
63 RCSCC Vernon	PDO, PPU
1705 RCACC Vernon	PDO, PPU

Travel Details. OPI will send specific details directly to corps/squadron CO's no later than three days prior to travel with more specific timings and information.

- (1) For ease of identification, all cadets will travel in uniform
- (2) All cadets flying must carry government issued photo ID

- c. Timings. The following are the required timings for cadets and parents:

Friday, 11 Oct 2019:

- (1) 2000-2030 hrs – All Cadets arrive at training location,

Saturday, 12 Oct 2019:

- (1) 0830-1200 hrs – First set of workshops delivered,
- (2) 1200-1300 hrs – Lunch,
- (3) 1300-1630 hrs – Second set of workshops delivered,
- (4) 1630-1730 hrs – Dinner,
- (5) 1730-2040 hrs – Third set of workshops delivered.

Sunday, 13 Oct 2019:

- (1) 0830-1140 hrs – Fourth set of workshops delivered,

- (2) 1140-1200 hrs – Feedback session,
- (3) 1200-1300 hrs – Lunch,
- (4) **1300 hrs – Local Cadets can depart, must be departed prior to 1330 hrs. All others IAW travel instructions**

d. Required Kit. All items of kit and personal belongings must be marked clearly with the cadet's name and cadet squadron number. Parents/guardians and cadets are reminded that all personal items are the responsibility of the owner. The following items are required:

- (1) shirt, short sleeve (1);
- (2) gun shirt (Sea Cadets) (1);
- (3) trousers (1);
- (4) belt, black (1);
- (5) socks, wool grey (2 pairs);
- (6) boots, black issue (1 pair);
- (7) wedge (air)/beret (army)/whitetop (sea) (1);
- (8) cadet issued parka & fleece (1);
- (9) underwear/socks (as required);
- (10) personal hygiene items (as required);
- (11) sleepwear (1);
- (12) shower sandals (1 pair);
- (13) towel (1);
- (14) **sleeping bag** (1), (pillow optional);
- (15) appropriate civilian clothing (for Saturday evening) ;
- (16) Master Cadet/Phase 5/ Level 5 workbook (1);
- (17) writing materials (as required); and
- (18) Medical Services Plan (MSP) or BC Care Card.

e. Prohibited Items. The following items are prohibited and shall not be brought under any circumstances:

- (1) alcohol;
- (2) illicit drugs;
- (3) ammunition;
- (4) laser pointers;
- (5) combat clothing or equipment;
- (6) firearms/weapons (including toy replicas);

- (7) knives;
 - (8) lighters or other fire starting items;
 - (9) tobacco products;
 - (10) straight blade razors or knives; and,
 - (11) pornographic material.
- f. Medical. Corps/Squadron CO's are reminded to ensure all participating cadets have a valid medical entered in Fortress and that their cadet's participation limitations are within tolerance for this activity.

SERVICE SUPPORT

6. Meals. RCSU (Pac) has arranged rations to be provided through a local caterer:
- a. Corps/Squadron COs are reminded that as per the CF 1158, the Canadian Armed Forces does not have the mandate, are not equipped nor staffed to offer allergen-free foods or food preparation conditions; and,
 - b. Corps/Squadron CO's are required to contact OPI of any dietary concerns.

COMMAND AND SIGNALS

7. The following positions shall coordinate activities as indicated:
- a. financial authority and support – Captain Matheson 250-363-0900; and
 - b. preparation and workshop coordination – OPI, Captain Kelly March 250-307-2103.
8. Discipline. In order to maintain a safe and orderly environment, cadets are required to follow the rules set out for the Canadian Cadet Organization. In the interest of providing a healthy environment, a strict no smoking policy exists for all cadet activities. No cadet will be permitted to smoke and/or use any tobacco products.
9. Cadets may bring a personal cell phone, however the RCSU (Pac) will not be responsible for lost or stolen items.
10. In cases of emergency, parents/guardians are to be directed to contact RCSU (Pac) at 250-363-0900.

//Original signed by//

K.J. March
Captain
J5 CTC Coord (Vernon)
cell: (250) 307-2103

Annex:

Annex A Map to training location

Distribution List

Action

CO RCSCC 137	CO RCSCC 93	CO RCSCC 158
CO RCACC 1705	CO RCACC 2458	CO RCACC 1787
CO RCACC 2887	CO RCACC 3080	CO CCACC 2276
CO RCACS 204	CO RCACS 222	CO RCACS 223
CO RCACS 243	CO RCACS 396	CO RCACS 902
CO RCSCC 63	CO RCACS 909	CO RCACC 2305
CO RCACS 232		

Information

J3 OIC Interior
J3 Zone Training Officer (Thompson)
J3 Zone Training Officer (Okanagan)
J3 Zone Training Officer (Prince George East)
J3 Zone Training Officer (Prince George West)
J5 Plans Officer (Elemental) x 3
J5 Plans O (Reg Trg)

Annex A

Joining Instructions Vernon 11-13 October 2019

Note: Camp access (main gate) is off of 15th ave

